Pursuant to Article V, “The Congress, whenever two thirds of both Houses shall deem it necessary, shall propose Amendments to this Constitution, or, on the Application of the Legislatures of two thirds of the several States, shall call a Convention for proposing Amendments, which, in either Case, shall be valid to all Intents and Purposes, as Part of this Constitution, when ratified by the Legislatures of three fourths of the several States, or by Conventions in three fourths thereof, as the one or the other Mode of Ratification may be proposed by the Congress; Provided that no Amendment which may be made prior to the Year One thousand eight hundred and eight and eight shall in any Manner affect the first and fourth Clauses in the Ninth Section of the first Article; and that no State, without its Consent, shall be deprived of its equal Suffrage in the Senate.”

Upon receipt of the balanced budget application of the resolution of the 34th state, the States request that Congress shall set a time and place for the Convention to convene as soon as practicable, but no later than 180 days after receipt of the application.

The Arizona Balanced Budget Amendment Planning Convention recommends that the place of the Convention be held at an accessible location capable of accommodating at least 500 delegates in addition to support, meeting rooms, technology support, and staff. To facilitate the expeditious undertaking of this Convention, it is recommended that Congress delegate this responsibility to the Several States.

The Arizona Balanced Budget Amendment Planning Convention recommends each state be responsible for travel, housing, and staffing of their respective delegations. Attending states should be responsible for the shared overhead expenses of the Balanced Budget Amendment Convention.

**Motion:**
That the Arizona Balanced Budget Amendment Planning Convention call upon the States to gather in convention before December 31, 2018 at a location to be determined to assess the status of the progress of the States toward calling an Article V Convention of the States to propose a Balanced Budget Amendment, and to determine such steps the States may affirmatively take to assist in reaching the two thirds threshold required by Article V mandating Congress to call such a convention.

*Motion Carries*
Sub-Committee on Delegates and Correspondence Final Report

Chair- Rep. Anthony Kern AZ

Recommendation 1:

In anticipation of the call for a convention for proposing amendments, states are strongly encouraged to enact delegate selection legislation at the earliest opportunity.

It is recommended that such legislation establish a process for the appointment of delegates and alternates to a future convention, provide instruction regarding responsibilities, limitations, if any, and appropriation considerations to such delegates and provide standards for monitoring and communicating with said delegates.

*Examples will be included in the organizational appendix.

Recommendation 2:

The Phoenix Correspondence Commission (PCC) is hereby created. The PCC will consist of commissioners appointed by the states to carry out the following functions to organize a convention for proposing amendments:

1. Creating a single point of contact to act as a liaison with Congress.
2. Track all applications for a convention for proposing amendments.
3. Create a process to suggest to Congress a time and place for a convention for proposing amendments.
4. Provide a process for legal representation, if necessary.
5. Perform tasks as needed to organize the convention.

Recommendation 3:

Each state is strongly encouraged to appoint a commissioner to the PCC to communicate on all matters associated with a convention for proposing amendments with any or all of the following:

1. State Legislators
2. United States Citizens
3. Convention Organizers
4. State Congressional Delegations
5. Congress
**Recommendation 4:**

The members of the PCC will be initially comprised of one member appointed from each delegation present at this Arizona Balanced Budget Amendment Planning Convention, until such time as each commissioner’s state formally appoints a commissioner to the PCC or declines to do the same.